



POSITION VACANCY ANNOUNCEMENT #MD-CD-12-001
MARYLAND NATIONAL GUARD COUNTERDRUG TASK FORCE
OPENING DATE: 20 OCT 2011
CLOSING DATE: 01 NOV 2011

BRANCH OF SERVICE: XX ARMY NATIONAL GUARD ___ AIR NATIONAL GUARD

POSITION TITLE: Counterdrug Intelligence Analyst

LOWEST/HIGHEST GRADE AUTHORIZED: PV2/E-2 thru SGT/E-5

DURATION OF ASSIGNMENT: 15 November 2011 thru 31 May 2012. **TEMPORARY** ADOS position is funded annually based on availability of funds. Position may be terminated if Counterdrug funds are withdrawn or for substandard performance. CD temporary hires may compete for more stable long term tours should such position become available and are announced at a later date. All CD members must apply for continuance annually 30 days prior to the end of their tour. Approval will be based on your duty performance, good standing within your unit of assignment along with the programs mission requirements and funding. CD members are subject to a 90-day probationary period

ORGANIZATION: MDNG Counterdrug Task Force

DUTY LOCATION: Queen Anne, MD

NUMBER OF VACANCIES: 1

POSITION DESCRIPTION:

Selected individual should have experience in intelligence analysis/collection; intelligence preparation of the battlefield (IPB) and all-source intelligence fusion. Personnel must be knowledgeable of intelligence organizations and systems; collection and reporting systems and procedures; techniques of identifying, collating, evaluating and analyzing information to produce intelligence. Knowledge of computer word processing is required; data base and spreadsheet experience is desirable. MOS immaterial.

QUALIFICATION REQUIREMENTS:

a. General: MUST have or STARTED the process of obtaining a SECRET security clearance. Applicant must either be a member or become a member of the Maryland Army National Guard. Applicant must be skilled in MS Excel and MS Word. The ASVAB "ST" score MUST be a minimum of 105.

b. Experience: Law enforcement or intelligence experience desired but not required.

c. Other: Applicants must be able to complete the determined tour of military duty prior to ETS. Applicants must have reliable transportation and live within (50) miles of the duty station. Outside employment associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies.

- d. Assessment. Applicants will be given an assessment to measure their analytical skills.

COUNTERDRUG REQUIREMENTS:

- a. Applicant must receive a letter of recommendation from his/her unit commander and be in good standing with their unit.
- b. Applicant must have a current physical (every 5 years) and obtain an Annual Physical Health Assessment (PHA). In order to remain on Counterdrug orders, all personnel must be deployable. (Temporary medical conditions are exceptions).
- c. Applicant cannot have any permanent or temporary profiles that will interfere with the ability to perform the required duties.
- d. Applicant must perform weekend drills (IDT) and annual Training (at least 15 days) with their units.
- e. Applicant is subjected to urinalysis testing prior to entry on active duty and periodic testing while on active duty. This is in addition to testing at the unit level.
- f. Favorable interview by the Counterdrug Coordinator or his representative.
- g. Applicant should be able to obtain a Secret Clearance.
- h. Favorable criminal background check, and/or security screening by Law Enforcement Agencies (LEAs) for applicants serving in LEA offices or in positions where they are privy to sensitive information. Such inquiries are likely to be completed after entry on duty and rejection by LEAs could result in removal from the Counterdrug Program.
- i. Applicant is subject to annual police background checks. If a member has an unfavorable record, he/she may be removed from the program.
- j. Applicant is required to comply with DoD 5500.7-R, Joint Ethics Regulation (JER), and with conflict of interest policies. Applicants must uphold the highest standards of conduct and personal appearance.
- k. Applicant must maintain and meet Physical Training (APFT/FIT) and meet height/weight standards.
- l. Applicant must submit a written request for promotion to the Counterdrug Task Force Commander.

APPLICATION PROCEDURES:

- a. Submit a resume, unit commander's recommendation letter, copy of current APFT, Enlisted Record Brief (ERB), copy of last two NCOERs, Retirement Points History Statement, and Individual Medical Record (IMR), in person or via mail, to:

Captain Harry Willie
Acting Counterdrug Coordinator
5th Regiment Armory, M23
29th Division Street
Baltimore, Maryland 21201-2288

b. **Technicians.** Soldiers who currently occupy a technician position must ensure that their technician chain of command (O6 level or equivalent) is aware of the ADOS application.

EQUAL OPPORTUNITY:

The Maryland National Guard is an Equal Opportunity Employer. Selection for these positions will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factors.

Point of contact is SSG Keith Boykin or SGT. Marcus Jackson at (410) 576-6137. You may also e-mail packets to keith.boykin@us.army.mil or marcus.a.jackson@us.army.mil